



Kenyatta University Teaching, Referral & Research Hospital (KUTRRH)

Job Descriptions and Person Specifications for Advertised Positions

MARCH 2025

KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL (KUTRRH)

ADVERTISEMENT FOR VACANT POSTS

Kenyatta University Teaching, Referral and Research Hospital (KUTRRH) is a State Corporation under the Ministry of Health, registered under Legal Notice Number 4 of the State Corporations Act Cap 446. The Hospital seeks to engage qualified staff on a five (5) year performance-based renewable contract for the positions listed below. Applicants must demonstrate diligence, commitment and a positive attitude.

1. Critical Care Nurse - Job Grade KUTRRH 9, Ref. V/FT/1/2025 (8 Positions)

Job Purpose: The Critical Care Nurse's job exists to provide advanced nursing services and patients care in the Intensive Care Unit (ICU) and High Dependency Unit (HDU), to provide nursing research and training and advise on the same at KUTRRH.

Duties and Responsibilities

- Ensure that the critical care centers are clean and in the right conditions to provide the conducive environment needed by patients into the critical care centers of the hospital.
- Ensure that the critical care centers have all the machinery, equipment and materials needed to provide critical care to patients admitted into the critical care centers of the hospital.
- Set up and monitor medical equipment and devices such as cardiac monitors, mechanical ventilators and alarms, oxygen delivery devices, transducers or pressure lines, and identify malfunctioning equipment or devices, and report the same to the biomedical engineering section of the hospital.
- Receive patients in critical conditions that are referred to the critical care centers and book them in for advanced care and attention in the hospital.
- Deliver quality nursing care in accordance with the set Nursing Standards and as per the policies and procedures of the hospital.
- Ensure the provision of quality critical care nursing services to the admitted critically ill patients, based on assessment data or identified needs in the hospital.
- Monitor patients for their progress and changes in status and indications of health conditions such as sepsis or shock and institute appropriate interventions together with medical specialists in the hospital.
- Administer the prescribed therapeutic procedures based upon patients' clinical status and assess patients' pain levels or sedation requirements in the critical care centers of the Hospital.
- Conduct pulmonary assessments to identify abnormal respiratory patterns or breathing sounds that indicate medical conditions of patients in the critical care centers of the Hospital.
- Monitor patients' fluid intake and outlet to detect any emerging problems such as fluid and electrolyte imbalances among patients in the critical care centers of the hospital.

- Document patients' medical histories and assessment findings, compile and analyze data obtained from monitoring or diagnostic tests in the critical care centers of the Hospital.
- Coordinate patient care conferences and participate in the development, review, or evaluation of critical care nursing practice protocols in the critical care centers of the Hospital.
- Mentor and guide other junior nursing officers, interns and students in the critical care centers of the hospital.
- Provide nursing research and training to students in the critical care centers of the Hospital.
- Any other duties as may be assigned from time to time.

Qualifications & Requirements

- i. Diploma or Degree in Nursing from a recognized institution.
- ii. Higher Diploma in Kenya Registered Critical Care Nursing, or its equivalent qualification from a recognized institution.
- iii. At least four (4) years nursing experience out of which at least one (1) year must have been in Critical Care Nursing.
- iv. Registration by the Nursing Council of Kenya.
- v. Valid practicing license as a Critical Care Nurse from the Nursing Council of Kenya.
- vi. Proficiency in computer applications.
- vii. Fulfilled the requirements of Chapter Six (6) of the Constitution of Kenya, 2010.

Key Competencies & Attributes

- **Empathy and Compassion:** Demonstrates genuine care and understanding toward patients and their families. Fosters trust and enhances the overall patient experience.
- **Effective Communication:** Clearly conveys complex medical information to patients, colleagues, and families.
- **Collaboration and Teamwork:** Works harmoniously within multidisciplinary teams to ensure comprehensive patient care and optimal outcomes.
- **Adaptability and Resilience:** Navigates high-pressure situations, unexpected outcomes, and evolving medical landscapes. Remains composed, flexible, and committed to patient-centered care.
- **Critical Thinking and Problem-Solving:** Analyzes complex cases, considers multiple factors, and devises innovative solutions. Adapts to unique patient needs and evolving medical challenges.
- **Ethical Practice and Professional Integrity:** Upholds ethical standards, maintaining patient confidentiality and prioritizing patient welfare. Demonstrates honesty and transparency in all interactions.
- **Time Management:** Efficiently organizes tasks, prioritizing patient care, documentation, and equipment preparation. Ensures smooth workflow within the unit.
- **Professionalism:** Upholds a professional demeanor, even in stressful situations. Demonstrates respect, integrity, and accountability.

2. Midwifery Nurse - Job Grade KUTRRH 9, Ref. V/FT/1/2025 (1 Position)

Job Purpose: The Midwifery Nurse's job exists to provide advanced nursing services and patients care in the Maternity-Antenatal/Post-natal & Labour Ward Unit, to provide nursing research and training and advise on the same at KUTRRH.

Duties and Responsibilities

- Receive, register, record and document patients' information and present the same to the Medical Officers at the reproductive health unit.
- Transfer referred patients from unit for further diagnosis or specialized treatment from other units of the hospital.
- Provide family planning services, prenatal care, and gynecological exams for women.
- Delivering babies and assisting with cesarean births.
- Provide care for newborn babies and mothers after delivery.
- Handling labor emergencies.
- Discussing sexual or reproductive health issues with patients.
- Repairing cuts/tears from birth.
- Support Medical Officers and Medical Specialists in attending to patients in the reproductive health unit.
- Administer medication to patients in the unit as prescribed by Medical Officers and Medical Specialists in the hospital.
- Monitor patients' progress in the unit, document the same for clear patient records and report the same to the Medical Officers and Medical Specialists in the hospital.
- Liaise with other healthcare staff in handling patients with multiple of complex medical conditions in the units in the hospital.
- Any other duties as may be assigned from time to time.

Qualifications and Requirements

- i. Diploma or Degree in Nursing from a recognized institution.
- ii. Higher Diploma in Midwifery Specialized Nursing training qualification from a recognized institution.
- iii. At least four (4) years nursing experience out of which at least one (1) year must have been in Midwifery Nursing.
- iv. Registration by the Nursing Council of Kenya.
- v. Valid practicing license as a Midwifery Nurse from the Nursing Council of Kenya.
- vi. Proficiency in computer applications.
- vii. Fulfilled the requirements of Chapter Six (6) of the Constitution of Kenya, 2010.

Key Competencies and attributes

- Empathy and Compassion: Demonstrates genuine care and understanding toward patients and their families. Fosters trust and enhances the overall patient experience.
- Effective Communication: Clearly conveys complex medical information to patients, colleagues, and families.
- Collaboration and Teamwork: Works harmoniously within multidisciplinary teams to ensure comprehensive patient care and optimal outcomes.
- Adaptability and Resilience: Navigates high-pressure situations, unexpected outcomes, and evolving medical landscapes. Remains composed, flexible, and committed to patient-centered care.
- Critical Thinking and Problem-Solving: Analyzes complex cases, considers multiple factors, and devises innovative solutions. Adapts to unique patient needs and evolving medical challenges.
- Ethical Practice and Professional Integrity: Upholds ethical standards, maintaining patient confidentiality and prioritizing patient welfare. Demonstrates honesty and transparency in all interactions.
- Time Management: Efficiently organizes tasks, prioritizing patient care, documentation, and equipment preparation. Ensures smooth workflow within the unit
- Professionalism: Upholds a professional demeanor, even in stressful situations. Demonstrates respect, integrity, and accountability.

3. Cath-lab Nurse - Job Grade KUTRRH 9, Ref. V/FT/3/2025 (3 Positions)

Job Purpose: The Cath-lab Nurse's job exists to provide advanced nursing services and patients care in the Cath-lab Unit, to provide nursing research and training and advise on the same at KUTRRH.

Duties and Responsibilities

- Receive, register, record and document patients' information and present the same the Medical Officers at the hospital.
- Transfers referred patients from the Cath-lab unit for further diagnosis or specialized treatment from other units of the hospital.
- Provide general nursing services and care to patients in the Cath-lab unit of the hospital.
- Ensure cleanliness and tidiness at the Cath-lab unit of the Hospital.
- Support Medical Officers and Medical Specialists in attending to patients in Cath-lab unit of the hospital.
- Administer medication to patients in the Cath-lab unit as prescribed by Medical Officers and Medical Specialists in the hospital.
- Administer patient care and nursing to outpatients in the Cath-lab unit of the hospital.
- Monitor patients' progress Cath-lab unit, document the same for clear patient records and report the same to the Medical Officers and Medical Specialists in the hospital.

- Summon Medical Officers/Specialists to attend to patients in the Cath-lab unit if need arises in the Hospital.
- Liaise with other healthcare staff in handling patients with multiple complex medical conditions in the Hospital.
- Supervise, guide and mentor junior nursing officers, interns and nursing students, together with their work in the Cath-lab unit of the hospital.
- Provide nursing services research and training to students at the Cath-lab unit of the hospital.
- Ensure that the nursing areas of the hospital are clean and tidy complying with sanitation standards of the Hospital.
- Any other duties as may be assigned from time to time.

Qualifications and Requirements

- i. Diploma or Degree in Nursing from a recognized institution.
- ii. Higher Diploma in Kenya Registered Critical Care Nursing, or its equivalent qualification from a recognized institution.
- iii. A certificate in Catheterization Laboratory Nursing.
- iv. At least four (4) years nursing experience out of which at least one (1) year must have been in Catheterization Laboratory Nursing.
- v. Registration by the Nursing Council of Kenya.
- vi. Valid practicing license as a Critical Care Nurse from the Nursing Council of Kenya.
- vii. Proficiency in computer applications.
- viii. Fulfilled the requirements of Chapter Six (6) of the Constitution of Kenya, 2010.

Key Competencies & Attributes

- Empathy and Compassion: Demonstrates genuine care and understanding toward patients and their families. Fosters trust and enhances the overall patient experience.
- Effective Communication: Clearly conveys complex medical information to patients, colleagues, and families.
- Collaboration and Teamwork: Works harmoniously within multidisciplinary teams to ensure comprehensive patient care and optimal outcomes.
- Adaptability and Resilience: Navigates high-pressure situations, unexpected outcomes, and evolving medical landscapes. Remains composed, flexible, and committed to patient-centered care.
- Critical Thinking and Problem-Solving: Analyzes complex cases, considers multiple factors, and devises innovative solutions. Adapts to unique patient needs and evolving medical challenges.
- Ethical Practice and Professional Integrity: Upholds ethical standards, maintaining patient confidentiality and prioritizing patient welfare. Demonstrates honesty and transparency in all interactions.

- Time Management: Efficiently organizes tasks, prioritizing patient care, documentation, and equipment preparation. Ensures smooth workflow within the unit.
- Professionalism: Upholds a professional demeanor, even in stressful situations. Demonstrates respect, integrity, and accountability.
- Any other duties as may be assigned from time to time.

4. Theatre Nurse - Job Grade KUTRRH 9, Ref. V/FT/3/2025 (2 Positions)

Job Purpose: The Theatre Nurse's job exists to provide advanced nursing services and patients care in the Theatre Unit, to provide nursing research and training and advise on the same at KUTRRH.

Duties and Responsibilities

- Receive, register, record and document patients' information and present the same to the Medical Officers at the hospital.
- Transfer referred patients from the Theatre unit for further diagnosis or specialized treatment from other units of the hospital.
- Provide general nursing services and care to patients in the Theatre unit of the hospital.
- Ensure cleanliness and tidiness at the Theatre unit of the Hospital.
- Support Medical Officers and Medical Specialists in attending to patients in Theatre unit of the hospital.
- Administer medication to patients in the Theatre unit as prescribed by Medical Officers and Medical Specialists in the hospital.
- Administer patient care and nursing to outpatients in the Theatre unit of the hospital.
- Monitor patients' progress in Theatre unit, document the same for clear patient records and report the same to the Medical Officers and Medical Specialists in the hospital.
- Summon Medical Officers/Specialists to attend to patients in the Theatre unit if need arises in the Hospital.
- Liaise with other healthcare staff in handling patients with multiple complex medical conditions in the Hospital.
- Supervise, guide and mentor junior nursing officers, interns and nursing students, together with their work in the Theatre unit of the hospital.
- Provide nursing services research and training to students at the Theatre unit of the hospital.
- Ensure that the nursing areas of the hospital are clean and tidy complying with sanitation standards of the Hospital.
- Any other duties as may be assigned from time to time.

Qualifications and Requirements

- i. Diploma or Degree in Nursing from a recognized institution.
- ii. Higher Diploma in Kenya Registered Perioperative/Theatre Nursing training qualification from a recognized institution.

- iii. At least four (4) years nursing experience out of which at least one (1) year must have been in Theatre Nursing.
- iv. Registration by the Nursing Council of Kenya.
- v. Valid practicing license as a Perioperative/Theatre Nurse from the Nursing Council of Kenya.
- vi. Proficiency in computer applications.
- vii. Fulfilled the requirements of Chapter Six (6) of the Constitution of Kenya, 2010.

Key Competencies & Attributes

- Empathy and Compassion: Demonstrates genuine care and understanding toward patients and their families. Fosters trust and enhances the overall patient experience.
- Effective Communication: Clearly conveys complex medical information to patients, colleagues, and families.
- Collaboration and Teamwork: Works harmoniously within multidisciplinary teams to ensure comprehensive patient care and optimal outcomes.
- Adaptability and Resilience: Navigates high-pressure situations, unexpected outcomes, and evolving medical landscapes. Remains composed, flexible, and committed to patient-centered care.
- Critical Thinking and Problem-Solving: Analyzes complex cases, considers multiple factors, and devises innovative solutions. Adapts to unique patient needs and evolving medical challenges.
- Ethical Practice and Professional Integrity: Upholds ethical standards, maintaining patient confidentiality and prioritizing patient welfare. Demonstrates honesty and transparency in all interactions.
- Time Management: Efficiently organizes tasks, prioritizing patient care, documentation, and equipment preparation. Ensures smooth workflow within the unit.
- Professionalism: Upholds a professional demeanor, even in stressful situations. Demonstrates respect, integrity, and accountability.

HOW TO APPLY:

If your background and competencies match the specifications of the positions above, please apply online via: www.kutrrh.go.ke/careers

For all applications, please indicate the subject as follows: **JOB APPLICATION – [JOB REFERENCE NUMBER]**. Please note that you have to attach the *Application Form, Application Letter, Curriculum Vitae and Practicing License ONLY* when you apply to the address below:

The Chief Executive Officer
Kenyatta University Teaching, Referral & Research Hospital
P.O. Box 7674 – 00100 GPO
Nairobi Kenya

The deadline for the receipt of all applications is **7th April 2025**. Please note:

1. Kenyatta University Teaching, Referral, and Research Hospital does not charge any fees for application.
2. Only shortlisted candidates will be contacted.
3. Successful candidate (s) will be required to submit the documents listed below to comply with the requirements of Chapter Six (6) of the Constitution of Kenya, 2010:
 - Certificate of good conduct from the Directorate of Criminal Investigations
 - Clearance Certificate from the Higher Education Loans Board (for university graduates only)
 - Tax Compliance Certificate from the KRA
 - Clearance from Ethics & Anti-Corruption Commission
 - A report from an approved Credit Reference Bureau

Any form of canvassing will lead to immediate disqualification.

KUTRRH is an Equal Opportunity Employer.

PERSONS LIVING WITH DISABILITY ARE ENCOURAGED TO APPLY