



Kenyatta University Teaching, Referral & Research Hospital (KUTRRH)

Job Descriptions and Person Specifications for Advertised Positions

November 2024



KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL (KUTRRH)

ADVERTISEMENT FOR VACANT POSTS

Kenyatta University Teaching, Referral and Research Hospital (KUTRRH) is a State Corporation registered under Legal Notice Number 4 of the State Corporations Act Cap 446. The Hospital is a 650-bed facility mandated with the provision of specialized healthcare, medical research, education, and training, collaborating with various partners to advance cancer research.

KUTRRH and the University of Manchester in collaboration with other partners have received an award from the Secretary of State for Health and Social Care, United Kingdom on behalf of all the parties to undertake research in the National Institute for Health and Care Research (NIHR) **GLOBAL HEALTH RESEARCH GROUP FOR IMPROVING OESOPHAGEAL CANCER SURVIVAL IN KENYA: THE HUB & SPOKE MODEL**.

The research project adopts a hub and spoke model with KUTRRH as the Hub and five (5) Kenyan counties namely Kisii, Meru, Kiambu, Nakuru, and Nyeri as the spokes. As part of Aim 2 of the Project that will involve the use of a mobile endoscopy clinic across the five (5) counties, we hereby seek to engage qualified staff on part-time basis for the positions listed below. The applicants must demonstrate diligence, commitment, and a positive attitude.

1. Nursing Officer, Endoscopy (Mobile Clinic), Job Ref. V/ST/1/2024 (2 positions)

Terms of Engagement: Part-time/Locum

Contract Period: Six (6) months

Job Purpose: To provide specialized endoscopy nursing care as part of the mobile clinic team, ensuring the delivery of high-quality, patient-centered medical services across five counties namely Kisii, Meru, Kiambu, Nakuru, and Nyeri. This role supports the objectives of the NIHR Global Health Research project by managing endoscopy procedures, maintaining equipment, and contributing to research efforts aimed at improving oesophageal cancer survival rates in Kenya.

Duties and Responsibilities

- Operate and manage the mobile endoscopy clinic, ensuring high-quality patient care and adherence to clinical protocols.
- Perform endoscopic procedures such as upper gastrointestinal (GI) endoscopy, including preparation, execution, and post-procedure care.
- Maintain and sterilize endoscopy equipment according to established guidelines.



- Monitor patients' conditions during and after procedures, providing necessary medical interventions as needed.
- Work collaboratively with multidisciplinary teams to ensure the successful implementation of mobile clinic activities across five counties (Kisii, Meru, Kiambu, Nakuru, and Nyeri).
- Train and educate patients and caregivers on procedures and post-care guidelines.
- Record and maintain accurate patient data for research and reporting purposes.
- Support research activities aligned with the research project objectives.
- Any other duty as may be assigned.

Qualifications & Requirements

1. A Diploma or Bachelor's degree in Nursing from a recognized institution.
2. Valid nursing practicing license from the Nursing Council of Kenya.
3. Certification or specialized training in endoscopy is a distinct advantage.
4. At least two (2) years of nursing experience, that includes working with endoscopic equipment.
5. Proven ability to work effectively in dynamic environments, particularly in mobile clinics or rural health setups.
6. Flexibility to travel and work in various counties.
7. Fulfillment of Chapter Six requirements of the Constitution of Kenya (2010).

Key Skills, Competencies & Attributes

- Strong interpersonal and communication skills.
- Proficiency in patient management systems and electronic medical records.
- Commitment to patient-centered care and ethical medical practices.
- Strong teamwork and collaboration skills within multidisciplinary teams.
- Critical thinking and quick decision-making during procedures and emergencies.
- Commitment to patient-centered care with empathy and professionalism.
- Sensitivity to cultural and social dynamics of different patient populations.
- Diligence, dependability, and attention to detail in clinical practice.
- Emotional resilience to manage stress and maintain composure in high-pressure situations.



2. Truck Driver (Mobile Clinic), Job Ref. V/ST/2/2024 (2 Positions)

Terms of Engagement: Part-time

Contract Period: Six (6) months

Job Purpose: To ensure the safe and efficient operation of the mobile clinic truck, facilitating the delivery of specialized healthcare services across five (5) counties namely Kisii, Meru, Kiambu, Nakuru, and Nyeri. The role is integral to the success of the NIHR Global Health Research project, providing logistical support and contributing to seamless operations of the mobile endoscopy clinic.

Duties and Responsibilities

- Safely operate and maintain the mobile clinic truck, ensuring timely transportation of the clinic and staff across the five counties.
- Conduct pre-trip and post-trip vehicle inspections, ensuring the truck is in excellent working condition.
- Coordinate with the team to load, set up, and secure the mobile clinic equipment during transit.
- Adhere to all traffic regulations and safety standards during operations.
- Keep an updated log of vehicle maintenance, mileage, and fuel usage.
- Report any mechanical issues or incidents promptly to the Project Manager.
- Support the clinical team in setting up and dismantling mobile clinic stations.
- Assist in general logistical operations for the mobile clinic as required.
- Any other duties as may be assigned.

Qualifications & Requirements:

1. Valid Kenyan driving license with classes BCE and PSV endorsements.
2. Minimum of five (5) years of experience driving heavy commercial vehicles or medical vans.
3. Demonstrated knowledge of traffic regulations and vehicle safety procedures.
4. Basic mechanical knowledge and ability to perform minor truck repairs and maintenance.
5. First aid certification is an added advantage.
6. Flexibility to travel and work in various counties.
7. Fulfillment of Chapter Six requirements of the Constitution of Kenya (2010).

Key Skills, Competencies & Attributes

- Ability to navigate rural and urban routes across the five (5) counties.
- Punctuality, dependability, and attention to detail in vehicle operation.
- Team player with good communication skills.
- Familiarity with health or research environments is a plus.



- Commitment to working in diverse, multidisciplinary, and multicultural environments.
- Positive attitude, flexibility, and ability to adapt to dynamic working conditions.

HOW TO APPLY:

If your background and competencies match the specifications of the position above, please apply online via: www.kutrrh.go.ke/careers

For all applications, please indicate the subject as follows: **JOB APPLICATION – [JOB REFERENCE NUMBER]**. Please note that you have to attach the *Application Form, Application Letter, Curriculum Vitae and Practicing License ONLY* when you apply to the address below:

**The Chief Executive Officer
Kenyatta University Teaching, Referral & Research Hospital
P.O. Box 7674 – 00100 GPO
Nairobi Kenya**

The deadline for the receipt of all applications is **27th December 2024**. Please note:

1. Kenyatta University Teaching, Referral, and Research Hospital does not charge any fees for application.
2. Only shortlisted candidates will be contacted.
3. Successful candidate (s) will be required to submit the documents listed below to comply with the requirements of Chapter Six (6) of the Constitution of Kenya, 2010:
 - Certificate of good conduct from the Directorate of Criminal Investigations
 - Clearance Certificate from the Higher Education Loans Board (for university graduates only)
 - Tax Compliance Certificate from the KRA
 - Clearance from Ethics & Anti-Corruption Commission
 - A report from an approved Credit Reference Bureau

Any form of canvassing will lead to immediate disqualification.
KUTRRH is an Equal Opportunity Employer.

**YOUTH, WOMEN AND PERSONS LIVING WITH DISABILITY ARE ENCOURAGED TO
APPLY**