



KENYATTA UNIVERSITY TEACHING, REFERRAL & RESEARCH HOSPITAL (KUTRRH)  
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CAREER OPPORTUNITIES

August 2022

**JOB DESCRIPTIONS**

**1. Driver – V/FT/118/2022 – 9 posts**

**Position Summary**

Reporting to the Assistant Transport Manager, the Driver job exists to drive hospital vehicles, primarily to deliver or pick up Hospital staff and/or merchandise at the Kenyatta University Teaching Research and Referral Hospital.

**Main Duties & Responsibilities**

- i. Provide transportation services as needed to move persons and goods within and without the hospital.
- ii. Ensure that motor vehicles are well maintained and that they have all the required documentation and papers, and accessories.
- iii. Verify the contents of inventory loads against delivery notes while being loaded and offloaded from the vehicles within and without the hospital.
- iv. Drive vehicles to transport materials to and from specified destinations, as designated by the fleet supervisor of the hospital.
- v. Drive staff buses and other official cars to pick or deliver hospital staff to or from different destinations as required outside of the hospital.
- vi. Maintain records, such as vehicle logs, records of cargo, or billing statements, in accordance with regulations in the hospital.
- vii. Inspect and maintain vehicle supplies and equipment, such as gas, oil, water, tires, lights, or brakes, to ensure that vehicles are in proper working condition.
- viii. Provide custody to hospital vehicles and their load while outside of the hospital.
- ix. Report any motor vehicles mechanical problems and other faults to the fleet supervisor and forward them for repairs and maintenance by the maintenance unit of the hospital.
- x. Perform minor repairs on hospital vehicles, such as changing tires or installing light bulbs, fuses, tire chains, or spark plugs.
- xi. Report delays, accidents, or other traffic and transportation situations to the transport supervisor for the appropriate action within and without the hospital

**Minimum Qualifications**

- i. KCSE Certificate D+(plus)
- ii. Valid driving license ABCE minimum.
- iii. Public Service Vehicle Drivers' License
- iv. Certificate of good conduct from the National Police Service
- v. Certification of driving by a professional body (AA of Kenya etc.)
- vi. Knowledge of relevant legislations
- vii. Knowledge of safety procedures and processes
- viii. Training in defensive driving
- ix. First Aid Skills from a recognized body



### Soft Skills required for the job

- i. Communication skills
- ii. Observation skills
- iii. Team player
- iv. Ability to work under pressure
- v. Ability to work odd hours and days
- vi. Available to travel anywhere at any time

## 2. Bus Driver – V/FT/119/2022 (1 Post)

### Main Duties and Responsibilities

- i. Provide transportation services as needed to move persons and goods within and without the hospital.
- ii. Ensure that the bus is well maintained and that it has all the required documentation and papers, and accessories.
- iii. Verify the contents of inventory loads against delivery notes while being loaded and offloaded from the vehicles within and without the hospital.
- iv. Drive the bus to transport materials to and from specified destinations, as designated by the fleet supervisor of the hospital.
- v. Drive the bus and other official cars to pick or deliver hospital staff to or from different destinations as required outside of the hospital.
- vi. Maintain records, such as vehicle logs, records of cargo, or billing statements, in accordance with regulations in the hospital.
- vii. Inspect and maintain the vehicle supplies and equipment, such as gas, oil, water, tires, lights, or brakes, to ensure that vehicles are in proper working condition.
- viii. Provide custody to hospital vehicles and their load while outside of the hospital.
- ix. Report any mechanical problems and other faults to the fleet supervisor and forward them for repairs and maintenance by the maintenance unit of the hospital.
- x. Perform minor repairs on hospital bus such as changing tires or installing light bulbs, fuses, tire chains, or spark plugs.
- xi. Report delays, accidents, or other traffic and transportation situations to the transport supervisor for the appropriate action within and without the hospital.

### Minimum Qualifications

- i. KCSE Certificate D+(plus)
- ii. Valid driving license BCDE minimum.
- iii. Be over 24 years of age and 5 years driving skills and experience on heavy commercial vehicles.
- iv. Good communication skills
- v. Defensive driving skills

## 3. Motorcycle Rider – V/FT/120/2022 (1 Post)

### Main Duties and Responsibilities

- i. Provide transportation services as needed to move parcels within and without the hospital.
- ii. Ensure that the motorcycle is well maintained and that it has all the required documentation and papers, and accessories.



- iii. Verify the contents of inventory loads against delivery notes while being loaded and offloaded from the motorcycle within and without the hospital.
- iv. Ride the motorcycle to transport materials to and from specified destinations, as designated by the fleet supervisor of the hospital.
- v. Report on any bike breakage or accidents.
- vi. Maintain records, such as motorcycle logs, records of cargo, or billing statements, in accordance with regulations in the hospital.
- vii. Inspect and maintain the motorcycle supplies and equipment, such as gas, oil, water, tires, lights, or brakes, to ensure that motorcycle is in proper working condition.
- viii. Provide custody to hospital's motorcycle and their load while outside of the hospital.
- ix. Report any mechanical problems and other faults to the fleet supervisor and forward them for repairs and maintenance by the maintenance unit of the hospital.
- x. Perform minor repairs on hospital motorcycle such as changing tires or installing light bulbs, tire chains, or spark plugs.
- xi. Report delays, accidents, or other traffic and transportation situations to the transport supervisor for the appropriate action within and without the hospital

#### **Minimum Qualifications**

- i. KCSE Certificate D+(plus)
- ii. Valid driving license class BCE minimum & F. Stamp
- iii. At least 2 years of experience as a company rider.
- iv. Good communication skills
- v. Defensive driving skills

#### **4. Senior Officer (Innovation) – V/FT/121/2022 – 1 post**

##### **Position Summary**

Reporting to the Deputy Director, ICT & Innovation, the Senior Officer (Innovations) is responsible for overseeing, coordinating and providing management and advice in the operations of the Innovations Section of the ICT department at KUTRRH.

##### **Main Duties and Responsibilities**

- i. Provide leadership at the Medical Innovation & Accelerator Hub (MIAH) through staff supervision, coordination, and management of activities.
- ii. Advise the Hospital's management on matters innovation and entrepreneurship.
- iii. Implementation of KUTRRH's Innovation Policy in line with the Hospitals strategic plan.
- iv. Engagement with innovators with a view to accelerate and commercialize their innovations.
- v. Maintaining rapport and collaboration with relevant innovation stakeholders.
- vi. Conduct internal awareness and sensitizations aimed at fostering an innovation culture in the Hospital.
- vii. Develop strategies to attract viable ideas and innovations for acceleration and commercialization.
- viii. Maintaining a database of innovations and innovators and their portfolio.
- ix. Implement the legal framework for the Hospital's engagement with innovators
- x. Management of IP Protection.
- xi. Representation in professional forums and compliance with regulatory and statutory bodies.
- xii. Any other work-related duties assigned by your supervisor.



### Minimum Qualifications

- i. Bachelor's Degree in Innovation/ Entrepreneurship/ Project Management/ Technology Transfers or a related Degree from a recognized institution.
- ii. A Master's in Innovation/ Entrepreneurship/ Project Management/ Technology Transfers/ MBA or related field will be an advantage.
- iii. Computer literate.
- iv. Knowledge of relevant legislations regarding Copyright, IP Protections, Trademarks etc.
- v. Knowledge of professional standards relating to innovations & entrepreneurship.
- vi. Registration with the relevant professional body, if applicable.
- vii. Experience in handling medical innovations or working in a hospital will be an added advantage.
- viii. At least five (5) years of working experience, three (3) of which should have been in matters innovations/ entrepreneurship/ product development.

### Soft skills required for the job

- i. Communication skills
- ii. Leadership skills
- iii. Supervisory skills
- iv. Team building skills
- v. Observation skills
- vi. Analytical skills
- vii. Organizational skills
- viii. Ability to work under pressure

## 5. Innovation Officer (IP Protection) - V/FT/122/2022 – 1 post

### Position Summary

Reporting to the Senior Officer (Innovations), the Innovations Officer (IP Protection) is responsible for monitoring & evaluating and providing guidance on IP Protection for innovations and other creations domiciled in the Innovations Section in the ICT department at KUTRRH.

### Main Duties and Responsibilities

- i. Provide guidance and advice on IP protection to innovators in the Hospital.
- ii. Manage, protect and expand the Hospital's and its innovation partners' patent and IP portfolio.
- iii. Liaise with the Legal department in the drafting and/or negotiation of nondisclosure, research, license, and other agreements involving the use, transfer, or ownership of intellectual property.
- iv. Assess and advise on IP risks and opportunities in the Hospital.
- v. Advise and train Hospital staff on IP protection matters.
- vi. Provide IP due diligence support and manage filing of new creations.
- vii. Provide regular reports on IP protection.
- viii. Analyze and report opportunities for commercialization/utilization of IP.
- ix. Any other work-related duties assigned by your supervisor.



### Minimum Qualifications

- i. Bachelor's Degree in Innovation/ Entrepreneurship/ Project Management/ Technology Transfers or a related Degree from a recognized institution.
- ii. Computer literate.
- iii. Knowledge of relevant legislation regarding Copyright, IP Protection, Trademarks etc.
- iv. Knowledge of legislation and policies regarding IP Protection.
- v. Knowledge of professional standards.
- vi. At least three (3) years of working experience in product development or related roles.

### Soft Skills required for the job

- i. Communication skills
- ii. Organizational skills
- iii. Observation skills
- iv. Analytical skills

## 6. Innovation Officer (Product/Enterprise Development) - V/FT/123/2022 – 2 posts

### Position Summary

Reporting to the Supervisor, Medical Innovation and Accelerator Hub, the Innovations Officer (Product/Enterprise Development) is responsible for implementation of innovative ideas, developing and managing a product development lifecycle for innovations domiciled in the Innovations Section of the ICT department at KUTRRH.

### Main Duties and Responsibilities

- i. Overseeing the identification, development, testing/trials and production of new products from innovations.
- ii. Evaluate ideas to ensure ideas are both technically and commercially viable.
- iii. Conduct market research to identify potential customers, clients and partners for the innovation products emerging from the Hospital.
- iv. Advise innovators on opportunities and markets available for their products.
- v. Determining cost efficient production methods.
- vi. Ensuring that new products comply with applicable local/international laws and regulations.
- vii. Collaborate with innovators to better understand the target market and overall business strategy.
- viii. Creation of documentation and manuals for innovation.
- ix. Provide regular reports on product/enterprise development/incorporation and management of startups.
- x. Any other work-related duties assigned by your supervisor.

### Minimum Qualifications

- i. Bachelor's Degree in Innovation/ Entrepreneurship/ Project Management/ Technology Transfers or a related Degree from a recognized institution.
- ii. Computer literate.
- iii. Knowledge of relevant legislation regarding Copyright, IP Protection, Trademarks etc.
- iv. Knowledge of legislation and policies regarding IP Protection.
- v. Knowledge of product development lifecycle.
- vi. Experience in commercialization of innovations.



- vii. Knowledge of professional standards.
- viii. At least three years of working experience in product development or related field.

#### **Soft Skills required for the job**

- i. Communication skills
- ii. Organizational skills
- iii. Observation skills
- iv. Analytical skills

### **7. ICT Officer (HMIS Support) - V/FT/124/2022 - 3 posts**

#### **Position Summary**

Reporting to the Head of ICT Applications, Multimedia & Support, the ICT Officer (HMIS Support) is responsible for offering and coordinating ICT & HMIS support services to users across the Hospital. This role is based in the HMIS Support Office under the ICT Applications, Multimedia & Support Section of the ICT department at KUTRRH.

#### **Main Duties and Responsibilities**

- i. Provide first level support to users of the Hospital Management Information System.
- ii. Offer continuous training and support to users of the HMIS.
- iii. Ensure smooth operation of the HMIS and notify the developer on any downtimes.
- iv. Testing of changes made in various modules of the HMIS and other related software.
- v. Coordinate use acceptance testing of changes, new functions and technology improvements.
- vi. Provide the HMIS developers with feedback from users of the system.
- vii. Document bugs and challenges faced during the usage of the HMIS.
- viii. Provide regular reports on the usage and issue tracking of the HMIS.
- ix. Any other work-related duties assigned by your supervisor.

#### **Minimum Qualifications**

- i. Bachelor's Degree in Computer Science/ Information Technology/Telecommunications/ Electrical Engineering/ Business Information Technology or a related Degree from a recognized institution.
- ii. Knowledge, understanding and ability to interpret system flow charts, Software Support Manuals.
- iii. Knowledge and understanding of operation of Enterprise Resource Planning Systems (ERP).
- iv. Understanding of current trends in digital technologies.
- v. Experience in offering IT support in a busy environment. Experience in working in a Hospital/ Medical environment will be an added advantage.
- vi. Strong knowledge of Information Technology Infrastructure Library (ITIL)/ IT Governance.
- vii. Knowledge of professional standards & regulations including data protection practices and laws.
- viii. At least three (3) years of working experience in ICT field.

#### **Soft skills required for the job**

- i. Communication skills
- ii. User management skills
- iii. Organizational skills
- iv. Observation skills
- v. Analytical skills
- vi. Ability to work under pressure



## 8. ICT Officer (ICT Support) - V/FT/125/2022 - 1 post

### Position Summary

Reporting to the Head of ICT Applications, Multimedia & Support, the ICT Officer (ICT Support) is responsible for offering and coordinating General ICT support services to users across the Hospital. This role is based in the ICT Support Office under the ICT Applications, Multimedia & Support Section of the ICT department at KUTRRH.

### Main Duties and Responsibilities

- i. Offer first level ICT support to Hospital Staff.
- ii. Use the ticketing system to handle ICT Support tickets raised by users.
- iii. Escalate unresolved tickets to the relevant ICT maintenance sections.
- iv. Plan for maintenance of various ICT equipment in the Hospital including computers, printers, Broadcasting equipment, network devices etc.
- v. Offer continuous training to users in matters ICT with a view to ensure self-support and knowledge of ICT Security Best Practices & ISMS.
- vi. Ensure smooth operation of ICT equipment including broadcast equipment.
- vii. Monitor the usage of ICT resources in the Hospital and advise ICT management through regular reports.
- viii. Offer training to users requiring broadcast services and virtual meetings.
- ix. Provide regular reports on tickets raised and emerging issues in the usage of the ICT in the Hospital.
- x. Any other work-related duties assigned by your supervisor.

### Minimum Qualifications

- i. Bachelor's Degree in Computer Engineering/ Telecommunications/ Electrical Engineering or a related Degree from a recognized institution.
- ii. Professional certification in networking or electrical a such as CCNA, CCNP, Huawei or related programmes.
- iii. Strong knowledge of Information Technology Infrastructure Library (ITIL)/ ICT Governance.
- iv. Knowledge, understanding and ability to interpret system flow charts, System & Devices Manuals and ICT principles.
- v. Experience in offering IT support in a busy environment. Experience in working in a Hospital/ Medical environment will be an added advantage.
- vi. Understanding of operation and installation and troubleshooting of Electronics, Communication, and ICT Equipment & software
- vii. Understanding of current trends in ICT.
- viii. Knowledge of professional standards & regulations including data privacy practices and laws.
- ix. At least three (3) years of working experience in ICT/ Engineering field.
- x. Certification in A+ or N+ will be an added advantage.

### Soft skills required for the job

- i. Communication skills
- ii. User management skills
- iii. Organizational skills
- iv. Observation skills



- v. Analytical skills
- vi. Ability to work under pressure

## 9. ICT Officer (Electrical and Electronics Services) - V/FT/126/2022 - 3 posts

### Position Summary

Reporting to the Head of ICT Infrastructure & Systems Administration, the ICT Officer (Electrical and Electronics Services) is responsible for planning, directing, installations of systems and infrastructure to ensure their stable operation and maintenance in the Infrastructure & Systems Administration Section of the ICT department at KUTRRH.

### Main Duties and Responsibilities

- i. Liaise with Hospital's Projects Department to review electrical plans and specifications in various building in order to understand the impact on ICT equipment.
- ii. Planning for purchase of ICT equipment and devices in line with the Strategic Plan and Annual Work Plan and Procurement Plans.
- iii. Ensure efficient power consumption, specifications, analysis and dimensioning.
- iv. Ensure all ICT equipment installation, repairs and maintenance meet the requirements for environmental and workplace safety and protection.
- v. Conduct regular maintenance and repairs, performance verification testing, acceptance testing, planned preventative maintenance for ICT equipment.
- vi. Ensure enforcement of SLAs and Warranties for various ICT equipment.
- vii. Identify and requisition the required tools, equipment and materials needed for maintenance of electrical and electronics devices under the ICT department.
- viii. Train other staff in the safe user of ICT equipment.
- ix. Provide regular reports on the status of ICT equipment in the Hospital.
- x. Monitoring, evaluation and reporting of power consumption, backup and redundancy and sustainable energy use.
- xi. Any other work-related duties assigned by your supervisor

### Minimum Qualifications

- i. Bachelor's Degree in Telecommunications/ Electrical & Electronic Engineering or a related Degree from a recognized institution.
- ii. Professional certification in networking or electrical a such as CCNA, CCNP, Huawei or related programmes.
- iii. Thorough knowledge of Institution of Electrical & Electronics Engineers (IEEE) regulations and standards.
- iv. Strong knowledge of Information Technology Infrastructure Library (ITIL)/ ICT Governance.
- v. Knowledge and understanding of system flow charts. Electronics Devices Manuals, and telecommunications principles.
- vi. Hands on experience in installations and maintenance of High & Low Voltage ICT Devices systems including Data Centres, and other ICT equipment.
- vii. Understanding of current trends in ICT, Waste Management and Energy conservation.
- viii. Knowledge of professional standards & regulations including data privacy practices and laws.
- ix. At least three (3) years of working experience in ICT/ Engineering field.





### Soft skills required for the job

- i. Communication skills
- ii. Organizational skills
- iii. Observation skills
- iv. Analytical skills
- v. Ability to work under pressure

## 10. ICT Officer (Telecommunications and Information Services) - V/FT/127/2022 - 2 posts

### Position Summary

Reporting to the head of ICT Infrastructure & Systems Administration, the ICT Officer (Telecommunications and Information Services) is responsible for planning, directing, installations of systems and telecommunications equipment and network infrastructure to ensure their stable operation and maintenance in the Infrastructure & Systems Administration Section of the ICT department at KUTRRH.

### Main Duties and Responsibilities

- i. Ensure all Networking equipment installation, repairs and maintenance meet the requirements for environmental and workplace safety and protection.
- ii. Planning for purchase of ICT Network equipment in line with the Strategic Plan and Annual Work Plan and Procurement Plans.
- iii. Ensure smooth operation of ICT telecommunication equipment and networks.
- iv. Plan for installation of new networks in the Hospital.
- v. Ensure endpoint devices compliance with Network architecture and ICT Security Protocol.
- vi. Conduct regular maintenance and repairs, performance verification testing, acceptance testing, planned preventative maintenance for ICT equipment.
- vii. Ensure enforcement of SLAs and Warranties for various ICT Network equipment.
- viii. Identify and requisition the required tools, equipment and materials needed for maintenance of electrical and electronics devices under the ICT department.
- ix. Train other staff in the safe use of ICT equipment and networks.
- x. Provide regular reports on the status of ICT Network equipment in the Hospital.
- xi. Liaise with Telecommunications & Information Service Providers to ensure effective and efficient support for Hospital Operations.
- xii. Any other work-related duties assigned by your supervisor.

### Minimum Qualifications

- i. Bachelor's Degree in Computer Engineering/ Telecommunications/ Electrical & Electronic Engineering or a related Degree from a recognized institution.
- ii. Professional certification in networking such as CCNA, CCNP, Huawei or related programmes.
- iii. Knowledge and understanding of system flow charts, data processing concepts, and telecommunications principles.
- iv. Strong knowledge of Information Technology Infrastructure Library (ITIL)
- v. Exceptional understanding of wireless and wired communication protocols including Wi-Fi, fibre, RFID, Cellular communication etc.
- vi. Understanding of current trends in ICT such as big data, cloud computing, IoT & blockchain technologies.
- vii. Knowledge of professional standards & regulations including data privacy practices and laws.



- viii. Understanding of protocols and standards, including Active Directory, Group Policies, MS Exchange, Core Switching/Routing, SSL/ IPSec, SAN, Virtualization, Business Continuity, Disaster Recovery.
- ix. Hands-on experience in installation and troubleshooting hardware such as telephony, servers, routers, switches, modems, network interface cards etc.
- x. At least three (3) years of working experience in ICT/ Engineering field.

#### **Soft skills required for the job**

- i. Communication skills
- ii. Organizational skills
- iii. Observation skills
- iv. Analytical skills
- v. Ability to work under pressure

### **11. ICT Assistant (ICT Support) - V/FT/128/2022 – 1 post**

#### **Position Summary**

Reporting to the Supervisor, ICT Support, the ICT Assistant (ICT Support) is responsible for offering first level ICT support to users in the users across the Hospital. This role is based in the ICT Support Office in the ICT Applications, Multimedia & Support Section of the ICT department at KUTRRH.

#### **Main Duties and Responsibilities**

- i. Offer first level ICT support to Hospital Staff.
- ii. Use the ticketing system to handle ICT Support tickets raised by users.
- iii. Escalate unresolved tickets to the relevant ICT sections.
- iv. Conduct regular maintenance of various ICT equipment in the Hospital.
- v. Ensure smooth operation of ICT equipment.
- vi. Offer support to users requiring broadcast services and virtual meetings.
- vii. Any other work-related duties assigned by your supervisor.

#### **Minimum Qualifications**

- i. A Diploma in Information Technology/ Computer Science/ Telecommunications/ Electrical/ Telecommunications Engineering/ Health Informatics/ Electronic Health Records or a related course from a recognized institution.
- ii. Professional certification in networking such as CCNA, CCNP, Huawei or related programmes will be an added advantage.
- iii. Knowledge of ICT infrastructure and systems.
- iv. Experience in working with IT Support Ticketing Systems.
- v. Experience in offering IT support ranging from hardware to software use in a busy environment. Experience in working in a Hospital/ Medical environment will be an added advantage.
- vi. Hands-on experience in troubleshooting of hardware such as computers, printers, telephones, P.A systems and other IT equipment.
- vii. At least two (2) years of working experience in ICT/ Engineering field.



### **Soft skills required for the job**

- i. Communication skills
- ii. User management skills
- iii. Organizational skills
- iv. Observation skills
- v. Analytical skills
- vi. Ability to work under pressure

## **12. ICT Assistant (HMIS Support) - V/FT/129/2022 - 1 post**

### **Position Summary**

Reporting to the Supervisor, HMIS Support, the ICT Assistant (HMIS Support) is responsible for offering first level HMIS Support to users across the Hospital. This role is based in the HMIS Support Office under the ICT Applications, Multimedia & Support Section of the ICT department at KUTRRH.

### **Main Duties and Responsibilities**

- i. Provide first level support to users of the Hospital Management Information System.
- ii. Handle user support tickers using the ticketing software.
- iii. Offer general ICT support to issues that affect the HMIS.
- iv. Ensure smooth operation of the HMIS and notify the developer on any downtimes.
- v. Testing of changes made in various modules of the HMIS and other related software.
- vi. Any other work-related duties assigned by your supervisor.

### **Minimum Qualifications**

- i. A Diploma in Information Technology/ Computer Science/ Telecommunications/ Electrical/ Telecommunications Engineering/ Health Informatics/ Electronics Health Records or a related course from a recognized institution.
- ii. Knowledge and experience in working with Enterprise Resource Planning (ERP).
- iii. Experience in working with IT Support or Project management Ticketing Systems.
- iv. Experience in offering IT support in a busy environment. Experience in working in a Hospital/ Medical environment will be an added advantage.
- v. Hands-on experience in troubleshooting of hardware and software.
- vi. At least two (2) years of working experience in the ICT field.

### **Soft Skills required for the job**

- i. Communication skills
- ii. User management skills
- iii. Organizational skills
- iv. Observation skills
- v. Analytical skills
- vi. Ability to work under pressure



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If your background and competencies match the specifications of the above positions, please apply online via: [www.kutrrh.go.ke/careers](http://www.kutrrh.go.ke/careers) OR send hard copies of your *Application Letter, Curriculum Vitae, and Filled Application Form* and *Licence ONLY* to the address below:

**The Chief Executive Officer  
Kenyatta University Teaching, Referral & Research Hospital  
P.O. Box 7674 – 00100 GPO  
Nairobi Kenya**

For all applications, please indicate the subject as follows: **JOB APPLICATION – [JOB REFERENCE NUMBER]**. Please note that you must attach the *Application Letter, CV, Filled Application Form, and licence* when you apply online via the portal.

The deadline for the receipt of all applications is **19<sup>th</sup> August 2022**.

Only shortlisted candidates will be contacted. All successful candidates must fulfil the requirements of Chapter Six of the Constitution of Kenya 2010, including:

- Certificate of good conduct from the Directorate of Criminal Investigations
- Clearance Certificate from the Higher Education Loans Board (for university graduates only)
- Tax Compliance Certificate from the KRA
- Clearance from Ethics & Anti-Corruption Commission
- A report from an approved Credit Reference Bureau

**Any form of canvassing will lead to immediate disqualification.**

**KUTRRH is an Equal Opportunity Employer.**

**Youth, Women and People Living with Disability are Encouraged to Apply**